



iStore PIN Ordering Ownership

New Process for Sales Reps to Order for Licensees in iStore

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- On Saturday, February 20, ABS will roll out a new iStore process that will give licensees full control of all orders that are made for their business. ABS has developed a unique PIN for each licensee to share with approved staff and sales reps that will be permitted to order product for their account. This unique PIN will be emailed to each licensee on January 23. IStore will operate as normal until the go “live” date of February 20. This time frame between January 23 and February 20 gives licensees and sales reps a month to distribute and obtain PIN numbers as necessary.
 - Licensees have been instructed to send their PIN to all sales reps they have approved to order on their behalf. If any sales rep is interested in ordering product for a license, they will have between January 23 and February 20 to gain access to the licensees’ PIN. ABS will go “live” with iStore PIN Ordering Ownership on February 20.

Utilizing a unique PIN gives customers:

- Full control of alcohol purchases for their business.
- Peace of mind that only those who have been given access by the licensee can order on their behalf.
- Confidence that there will not be unauthorized (“surprise”) purchases on the delivery truck.
- Real-time access to enable or disable authorized users with a single click, whenever the need arises.
- The ability to see everyone who has access to their account as well as the ability to view and manage all orders placed on behalf of their business.



PROCESS & ACTIONS FOR LICENSEES

- Licensees will send chosen sales reps their PIN numbers to order on their behalf. ABS cannot give the customer PIN numbers out; you must obtain directly from the customer.
- Beginning on February 20th, if you want to place an order for a Licensee, you will need to have their unique PIN, a four-digit key that unlocks the customer's account in iStore.
- Directions on placing orders with PIN (beginning on February 20):
 - Log into iStore with your user ID/Password
 - Under the "welcome" tab in the top right select customer by clicking Magnifier symbol

iStore
Alcohol Beverage Services

Order Entry ▾ Orders ▾

Search All Products ▾ Search Here

Welcome

Welcome
Balamurugan Packirisamy
MCG DLC SALES REPRESENTATIVE

Registry ID:
530474

 Customer:
MCG DLC SALES REPRESENTATIVE

Account:
1040000

Description:
MCG DLC SALES REPRESENTATIVE

[View Saved/Shared Carts](#)
[View Shopping Lists](#)

Profile
Reports
Customer Service

iStore Changes July 2019

ave be compressed, to use less screen space, and
able from anywhere in iStore.

Sort by
Default ▾

- Enter Account number or customer name
- Press Go Button to see list of values. Select account by radio button and enter the PIN you received from licensee
- You can now place order in iStore for this customer as normal.

Search and Select Customer (Current Customer Context: MCG DLC SALES REPRESENTATIVE)

Cancel Select

Search

Use % as the wild card.

Customer Name
Registry ID

Account Description
Account Number

Go

Select	Customer Name	Registry ID	Account Description	Account Number	PIN*
<input type="radio"/>	29 CONVENIENCE MART	1212946	A&I ENTERPRISE VI . INC	32443	<input type="text"/>
<input type="radio"/>	3 STAR CONVENIENCE STORE	540093	CPSS, INC.	1053520	<input type="text"/>
<input type="radio"/>	6/12 CONVENIENT MART	1818888	AKSHAT ENTERPRISES, LLC	43142	<input type="text"/>
<input type="radio"/>	A & H CONVENIENCE MARKET	2182470	A&H CONVENIENCE MARKET	190259	<input type="text"/>
<input type="radio"/>	BEST CONVENIENCE MART	2247224	FANTU, INC.	238266	<input type="text"/>
<input type="radio"/>	CONVENIENCE EXPRESS	542298	JOACHIM & JOYCE, INC.	1064564	<input type="text"/>
<input checked="" type="radio"/>	CONVENIENT BEER AND WINE	1016563	CONVENIENT BEER AND WINE, INC	27890	<input style="background-color: yellow;" type="text"/>
<input type="radio"/>	SENECA CONVENIENCE	542955	SOOD & SOOD INC	1067768	<input type="text"/>
<input type="radio"/>	WHITE OAK CONVENIENCE STORE	543101	WHITE OAK CONVENIENCE STORE	1068527	<input type="text"/>



If you have any questions, please email

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